

Programme Orientation for New Students of Postgraduate Diploma in Education (Early Childhood Education) Programme (Two-year Part-time) 2023/24
[PGDE(ECE)(2-yr PT)] (C2P040) on 18 August 2023, Friday

Time	Session	Venue	Responsible Staff
1:00 - 1:15 PM	Attendance Registration	D1-LP-07	Faculty Office (FEHD)
1:15 - 1:25 PM	Welcoming Speech by Associate Head of Department		Dr. Chan Po Lin, Pauline Associate Head (Teaching) (ECE Department)
1:25 - 2:25 PM	Introduction to Programme Structure and Field Experience, Explanation of Timetable Arrangement and Miscellaneous		Dr Kong Siu Hang, Eric Programme Leader and Field Experience Coordinator of C2P040 (ECE Department)
2:25 - 2:35 PM	Appointment of Class Representatives		
2:35 - 2:40 PM	Break		
2:40- 2:50 PM	Briefing on Attendance Requirements and Support from the Faculty Office	D1-LP-07	Faculty Office (FEHD)
2:50 - 3:10 PM	Explanation of General Academic Regulations		Representative from Registry
3:10 - 3:20 PM	Introduction to Services of Student Affairs Office		Representative from Student Affairs Office
3:20 - 3:30 PM	Introduction to Student Evaluation of Teaching		Representative from Registry
3:30 - 3:55 PM	Introduction to E-Learning, Moodle and Turnitin		Representative from LTTC
3:55 - 4:15 PM	Introduction to Library Services and Facilities		Representative from Library
4:15 - 4:30 PM	IT Workshop		Representative from OCIO
4:30 - 5:00 PM	Question & Answer Session		Dr Kong Siu Hang, Eric Programme Leader and Field Experience Coordinator of C2P040 (ECE Department)

Contingency arrangement:

When Typhoon Signal No.8 (or a higher number) or the Black Rainstorm Signal is in force at or after 6:00 am on 18 August 2023, the Programme Orientation will be postponed to:

Saturday, 19 August 2023 with time and venue remain unchanged