

Programme Orientation for New Students of Postgraduate Diploma in Education (Early Childhood Education) Programme (One-year Full-time) / (Two-year Part-time) 2025/26  
[PGDE(ECE)(1-yr FT) / (2-yr PT)] (A1P018) and (C2P040) on 11 August 2025, Monday

Time	Session	Venue		Responsible Staff
1:30 - 1:45 PM	Attendance Registration	B4-LP-09 (Tai Po Campus)		Faculty Office (FEHD)
1:45 - 1:55 PM	Welcoming Speech by Head of Department			Dr. Eva LAU Acting Head (Department of ECE)
1:55 - 2:55 PM	Introduction to Programme Structure and Field Experience, Explanation of Timetable Arrangement and Miscellaneous	FT PGDE(ECE) (A1P018) <i>and</i> PT PGDE(ECE) (C2P040)	B4-LP-05 (TP Campus) <i>and</i> B4-LP-09 (TP Campus)	Dr. LO Kit Mei, Jammie Programme Leader (PL) cum Field Experience Coordinator (FEC) of A1P018 (Department of ECE) <i>and</i> Dr. HU Xinyun, Annie Programme Leader (PL) cum Field Experience Coordinator (FEC) of C2P040 (Department of ECE)
2:55 - 3:05 PM	Appointment of Class Representatives			
3:05 - 3:10 PM	Break			
3:10 - 3:20 PM	Briefing on Attendance Requirements and Support from the Faculty Office	B4-LP-09 (Tai Po Campus)		Faculty Office (FEHD)
3:20 - 3:40 PM	Explanation of General Academic Regulations			Representative from Registry
3:40 - 3:50 PM	Introduction to Services of Student Affairs Office			Representative from Student Affairs Office
3:50 - 4:00 PM	Introduction to Student Evaluation of Teaching			Representative from Registry
4:00 - 4:25 PM	Introduction to E-Learning, Moodle and Turnitin			Representative from LTTC
4:25 - 4:45 PM	Introduction to Library Services and Facilities			Representative from Library
4:45 - 5:00 PM	IT Workshop			Representative from OCIO
5:00 - 5:30 PM	Question & Answer Session			Dr. LO Kit Mei, Jammie Programme Leader (PL) cum Field Experience Coordinator (FEC) of A1P018 (Department of ECE)
				Dr. HU Xinyun, Annie Programme Leader (PL) cum Field Experience Coordinator (FEC) of C2P040 (Department of ECE)

**Contingency arrangement:**

When Tropical Cyclone (No.8 or above), “extreme conditions” or Black rainstorm warning is/are in force at or after 11:00am on 11 August 2025 (Monday), the programme orientation will be postponed to:

**Date: 12 August 2025 (Tuesday)**

**Time: 1:30PM - 5:30PM (Time Remains Unchanged)**

**Venue: D3-LP-15 (Tai Po Campus)**