

**Postgraduate Diploma in Education (Early Childhood Education)
(Two-year Part-time)
[C2P040]**

RECOMMENDATION FORM

Please return the completed form to Admissions, Registrations and Academic Planning Section, the Registry via:

- online application system (please log in your application account and upload the form with document type “Recommendation Form”); or
- e-mail to pgdeadmission@eduhk.hk

Part A : To be completed by the Applicant

Applicant Full Name: _____

Application Number (if you have already submitted your application): _____

Part B: To be completed by the Applicant’s Current Employer

Under the provisions of the Personal Data (Privacy) Ordinance, information contained in this form will be released to the applicant upon request.

1. I certify that Mr/Ms* _____ is a _____ (post title) in my school/organization*
and is teaching the Nursery class (K1) / Lower class (K2) / Upper class (K3) /group aged between _____*.

2. Do you recommend[#] the applicant to study the programme for which he/she applies? ☐ Yes ☐ No

Please state the reasons below (optional):

Signature of Principal/Centre Supervisor/Employer*: _____

Name of Principal/Centre Supervisor/Employer*: _____
(Please use BLOCK LETTERS in English)

school/organization seal

Name of School/Organization _____ Date: _____
(Please use BLOCK LETTERS in English)

* Please delete as appropriate

If you recommend the above-named applicant to study the programme, the University will assume that you are prepared to make arrangements to support the field experience activities and school-based work required by the programme. The applicant will be required to teach a regular class of at least 10 children aged 3-6 years old at least 90 minutes per day for 10 consecutive days in Year One and at least 120 minutes per day for 15 consecutive days in both semesters in Year Two for the supervisory teaching period.